NOMINATION GUIDELINES

The San Antonio Women's Hall of Fame Selection Committee carefully evaluates the nomination packets on the information that is submitted and considers the mission: 'to present, recognize, and honor outstanding women in the community for their service and contributions through induction in the organization and to provide funding to support higher education attainment for deserving local women pursuing a college education.'

Inductees into the San Antonio Women's Hall of Fame hold membership in the organization and are expected to maintain a Sustaining Membership for a minimum of 5-years after the year of their induction and to assist in contributions to the Scholarship Fund. The Sustaining Membership dues are $50.00 per year (subject to increase) payable in June of each year. Additionally, the SAWHOF seeks additional monetary contributions to the Scholarship Fund throughout the year as each Inductee is able to give. It is required that you disclose this information to your Nominee prior to nomination to ensure that they are willing to accept these duties.

Keeping this mission in mind, we ask that you write in a narrative form, a powerful and concise nomination and be as detailed and as specific as possible. Women have powerful stories; provide context for their accomplishments, how they have made a difference in our community, how they have helped women, and how are their contributions differ from others. Please know that a great number of *nominations* are received and, at times, many within the same *category*. If your Nominee is not selected, we encourage you to submit the nomination again the following year. ***Please be advised that the Selection Committee reserves the right to not chose an honoree in one or more categories in any given year***.

- Please do not attach a bio, résumé, or articles. Please provide a narrative highlighting your Nominee and her accomplishments and why you feel she is deserving of induction.
- Packet submittals must include the Nomination Form and one (1) page for each of the four (4) criteria. No more than four (4) pages will be accepted.
- For ease of review for the Judges, we ask that all nominations be computer generated and not handwritten (special requests will be considered). You can choose Word or pdf but please, no PowerPoint.

The nominator will receive an email notification that the mailed or emailed nomination packet has been received. ***If you do not receive a confirmation receipt within 24 hours, please contact Angie Salinas, 1st Vice President @*** sawomenhalloffame@gmail.com.

SUBMITTING A NOMINATION

Completed nominations should be sent via email sawomenhalloffame@gmail.com or to:
sawomenhalloffame+nominations@gmail.com

Mailed to:

San Antonio Women's Hall of Fame | P.O. Box 461104 | San Antonio, TX 78246

DEADLINE TO SUBMIT THE NOMINATION PACKET IS **THURSDAY, AUGUST 20, 2026 @ midnight.**

NOMINATION CATEGORIES

Agriculture & Ranching – Involvement in farming or related agricultural activities such as production, marketing, research, education and/or development of sustainable agriculture workforce, law, finance, and banking activities related to agriculture and ranching. This also includes involvement with the rodeo, livestock management, horse training, animal nutrition, veterinary sciences, etc.

Athletics – Involved in amateur, college, high school or professional athletics, coaching or administration. This also includes athletic training, youth sports coaching, and personal fitness trainers.

Business & Finance – Involvement in banking, business ownership, investments, or finance. Includes industries such as Real Estate, Accounting, Wealth Management, Project Management, Planning, and Sales.

Civic Leadership - Service on the local, state or federal level that has advanced the quality of life for the residents of San Antonio and/or Bexar County. This includes Elected Officials, (city council, county commissioners, trustees, etc.), those involved in Public Policy, Legislative staff, Community Engagement and Public Affairs.

Communications – Involvement in public relations, media, marketing, advertising, or related fields. This includes Public Relations, Content Strategist, Social Media Manager, Media Relations, Journalism and Editors.

Creative Arts – Involvement or management of visual, performing, media or literary arts. This includes Painters, Sculptors, Graphic Designers, Actresses, Dancers, Musicians, Authors.

Education (Pk-12) – Involvement, service, administration, advocacy, or policymaking in education at the early childhood through grade 12 level.

Education (Higher Education) – Involvement, service, research, administration, advocacy, or policymaking at the college/university level.

Health Professions – Involvement or administration in health occupations or health-related issues. This includes Physicians, Nurses, Dentists, Pharmacists, Therapists, Counselors, Researchers.

Innovation – Envisioned, developed, and implemented a new idea, process, or system with potential for benefiting the community and society in general.

Law – Involvement in the legal field. This includes Attorneys, Judges, Law Enforcement (police, fire, sheriff) and Law Professors.

Military – Service in a branch of the armed forces.

Public Service – Served or is serving by election, appointment or employment in areas such as government, non-profits, etc.. This includes Non-Profit leadership, Federal employees, Violence Protection Programs, Youth Intervention, Voting Access, etc.

Science & Technology – Involvement in Science, Technology or related STEM fields including but not limited to the natural sciences, engineering, architecture, computer science and related fields.

Volunteerism – Involvement, in an unpaid capacity, in a notable effort that has had a major impact on San Antonio and/or Bexar County. This includes conservation efforts (water conservation, historic conservation, activities associated with animals, ecology, natural resources, agrilife, preservation, nature, climate, etc.).

NOMINEE CRITERIA

(Limited to four (4) pages. Please submit only (1) page per criteria)

Criteria 1: **Awards and Honors (10 points).** List significant awards and honors achieved during the past five (5) years. Awards and Honors should reflect the caliber of the work of the Nominee over the course of her career. Any significant contributions to their industry and any noteworthy recognition of their achievements should be included.

Criteria 2: **Personal/Educational Accomplishments (20 points)**. Describe the nominee's personal accomplishments and her educational achievements in the area of the nomination. Please be sure to indicate of the Nominee has advanced degrees, certifications or completion of recognized leadership programs. While not a requirement, any additional information is beneficial.

Criteria 3: **Career/Professional Accomplishments (30 points).** Describe the nominee's outstanding accomplishments in her career. Quantify the answer where possible. Please indicate if the Nominee is considered a leader or expert in their industry, if they have contributed to or created programs that help to advance others and are they serving in leadership roles on various Boards and committees.

Criteria 4: **Women Helping Women (40 points).** ***PLEASE NOTE THAT CRITERIA #4 CARRIES THE MOST VALUE ON THE SCORING RUBRIC.*** How has the nominee positively impacted the lives of women or society's view of women? Describe the nominee's service and contributions to the community, including how her professional or volunteer efforts have advanced or helped change the future for women or society. Consider the following as you develop your narrative: How much time does the Nominee commit to mentor and in what capacity do they serve? Do they participate/organize opportunities for the advancement of women in their communities? Do they participate in fundraising efforts or other endeavors that advance opportunities for women in their communities? Do they teach classes, participate in workforce development and/or education efforts or any other activities that help women overcome barriers? Why do you consider your Nominee a candidate for induction?

Please Note: All (4) Questions must be answered; otherwise, the nomination will be invalid.

2027 NOMINATION FORM

NOTE: Must be typed or computer generated, Handwritten nominations will not be accepted.

Information provided will not be shared with any other individual or organization.

Category of Nomination: _____

Nominee's Information:

Nominee's Name as she prefers it to be listed in the program and on the award if selected:

_____

Address _____ City _____Zip Code _____

Phone: Home: (_____)_____Office: (_____) Cell: (_____)

Email Address: _____

Name of Employer: _____

Employer's Address: _____

Employer's Phone: (_____) _____

Position Held by Nominee: _____

Nominator's Information:

Name of Nominator (Individual or Organization): _____

Phone: Home: (_____)_____Office: (_____) Cell: (_____)

Email Address: _____

Contact Person if Nominator is an Organization: _____

Phone: Home: (_____)_____Office: (_____) _____

Cell: (_____)_____Email Address: _____

I have examined all the information submitted and verify that all the documentation is accurate and true.

I have the consent of the nominee to submit this application.

_____ _____

Signature (sign or type in your name) Date